

American Indian Experience User Guide

INTRODUCTION	3
LOG-IN PROCESS	3
STUDENT ACCESS	3
STAFF ACCESS	4
ACCESS FOR IP ADDRESS USERS	4
CREATING A SHORTCUT LINK	4
CUSTOM ABC-CLIO LINK	5
MULTIPLE ABC-CLIO SUBSCRIPTIONS	5
LOGGING OUT	5
HOME	6
STAFF EDITION	6
HELP	6
LOG OUT	6
SWITCH COURSES	7
SEARCH	7
ADVANCED SEARCH	7
RESEARCH & STUDY CENTER	7
BROWSE TIME PERIOD	7
RESEARCH LISTS	7
ROUNDTABLE TOPIC	7
RELEVANT PRIMARY SOURCES	7
RELATED RESOURCES	7
TERMS OF USE	7
PRIVACY POLICY	7
MARC RECORDS	8
ABOUT	8
COURSES	8
CUSTOMER SUPPORT	8
HELP	8
TOPIC CENTERS	9
TOPIC CENTER OVERVIEW	9
COURSE COMPANION	10
JOURNAL ARTICLES	10
REFERENCE LIBRARY	10
GENERAL RESOURCES	11
MEDIA	11
DOCUMENTS	11
LIBRARY	11
CLIOVIEW	11
TOOLS	12
SAVE	12
EMAIL	12
PRINT	12
CITE	12

READSPEAKER (LISTEN)	12
TRANSLATE	12
SEARCH	13
ADVANCED SEARCH	13
SEARCH RESULTS	13
HELP	14
FAQ	14
TECH NOTES	14
READSPEAKER	14
CONTACT US	14
USER GUIDE	15
ASK THE CYBRARIAN	15
CYBRARIAN Q&A	15
SHORTCUTS & LOGOS	15
STAFF EDITION TOOLS	15
RESEARCH LISTS	15
<i>Creating a List</i>	15
<i>Editing an Existing List</i>	16
ACCOUNT INFORMATION	16
UPDATE PREFERENCES	16

INTRODUCTION

Welcome to the user guide for the **American Indian Experience** database from **ABC-CLIO**. Taking a few minutes to tour the database using this simple guide will help you to get the most this database has to offer. **American Indian Experience** is an innovative resource and instructional tool, containing an abundance of authoritative and comprehensive content, along with customizing capabilities.

For more information on the American Indian Experience database or this user guide, contact us by phone at 1-800-368-6868 Monday through Friday, 7:30 a.m. to 4:00 p.m. PST, or by e-mail at service@abc-clio.com.

LOG-IN PROCESS

ABC CLIO. | THE AMERICAN INDIAN EXPERIENCE
THE AMERICAN MOSAIC | HELP | LOGIN

LOG IN

NOW AVAILABLE - Enhanced Advanced Search options!
Enjoy more precise, targeted search results through refined advanced search options!

USERNAME:

PASSWORD:

LOG IN

- [Forgot your username or password? Contact customer support.](#)
- **PUBLIC LIBRARY Barcode Login** - [Click here](#) to log in using the barcode number on the back of your library card, if your public library is a subscriber.

Accounts are given **TWO** types of usernames and passwords (or access codes):

Staff access code

This username and password combination allows access to additional staff features—Research Lists and Account Information (see **Staff Edition Tools**).

Student access code

This username and password combination allows students to access the database from school or home.

Student Access

Here are the directions students/public users should follow to access the nonstaff version of the database.

1. Open a browser and go to **<http://aie2.abc-clio.com>**.
2. On the American Indian Experience log-in screen, enter the username and password assigned to your class or nonstaff users.
3. Click the **Log In** button.

Staff Access

This access code brings up the Staff Edition of the database, which provides administrators and/or staff with access to customizable tools. Staff users may log in following the steps under ***Student Access*** above using the staff username and password, or they may log in through the Staff log-in page following the steps below.

1. Follow the steps under ***Student Access*** above, but direct the browser to **<http://databases.abc-clio.com>**.
2. From the **Search all Databases** page, click on the American Indian Experience icon that displays on the right side of the page.
3. Click on the **Staff Edition** link at the upper right of the database's home page.
4. On the staff log-in screen, enter the staff username and password you received from ABC-CLIO or your school's database administrator.
5. Click the **Staff Log In** button.

Access for IP Address Users

If your database has been set up through an IP address, which does not require a username and password, open a browser and go to <http://aie2.abc-clio.com> to gain access to the database.

Creating a Shortcut Link

To set up a shortcut link that will bypass the log-in screen:

1. Right-click on your desktop.
2. Select **New**.
3. Click **Shortcut**.
4. Type in **<http://aie2.abc-clio.com/login.aspx?ipaddress=true>**.
5. Click **Next** and type in a name for the shortcut.
6. Once you have named the shortcut, click **Finish**.

An icon for the shortcut will now appear on your desktop. Click the icon to automatically open the American Indian Experience home page.

Custom ABC-CLIO Link

To create a custom-designed ABC-CLIO American Indian Experience link, click on the **User Guide** link in the help menu. Select **Log-In Process** and use the link under the instructions for Creating a Shortcut Link.

Multiple ABC-CLIO Subscriptions

Users who subscribe to multiple ABC-CLIO databases can use a universal log-in screen to access their databases.

1. Open a browser and go to **<http://databases.abc-clio.com>**.
2. On the databases log-in screen, enter the username and password you received from ABC-CLIO or your school's database administrator.

If you are accessing through an IP address, you will not require a username and password. Simply direct the browser to <http://databases.abc-clio.com>.

Logging Out

Always remember to log out. To do so, click on **Log Out**. The initial database log-in screen will appear with the verification that you have logged out of this session displayed at the top. To regain access, you will need to log in again. Logging out is especially important for staff access users since anyone can access customizable tools from within a Staff Edition.

HOME

When first logging in from the log-in screen, you are brought to the Home page. To navigate back to the home page from anywhere in the database, click on the **ABC-CLIO** icon in the main navigation bar at the top of any page. Below is a brief description of the various sections of the database that can be reached from the home page.

THE AMERICAN INDIAN EXPERIENCE

THE AMERICAN MOSAIC

ABC-CLIO (INTERNAL USE ONLY) Do not modify this account.
[Staff Edition](#) | [HELP](#) | [LOGOUT](#) |

[ADVANCED SEARCH](#)

RESEARCH AND STUDY CENTER

BROWSE TIME PERIODS

- Early Native America, Precontact-1527
- Early Colonial Era, 1490-1664
- Trade and Destruction of Native Economies, 1664-1754
- War and Revolution, 1754-1810
- Western Expansion and Removal, 1800-1851
- Battle for the Great Plains, 1851-1877
- Assimilation and Allotment, 1878-1928
- Great Depression and World War II, 1929-1945
- Termination and Urbanization, 1945-1968
- Indian Activism and Self-Determination, 1968-1988
- Modern Native Nations, 1988-Present

NOVEMBER/DECEMBER 2016
 ROUNDTABLE TOPIC:
NATIVE AMERICAN-THEMED MASCOTS
 LEADING SCHOLARS OFFER INSIGHTS

[Click to Enlarge](#)

Should the use of Native American-themed mascots be banned?
 Lorie Roy
 For many members of the general public, their only contact with American Indian culture is through popular representations in media such as film, use of tribal names on consumer products such as vehicles, or as mascots for (often professional) sports teams such as the Atlanta Braves, Cleveland Indians, or Washington Redskins.

[Read more](#)

VIEWPOINTS

American Indians Are Human Beings, Not Mascots for Team Sports
 John Sanchez
 Response: American Indians in the 21st century are absolutely right in standing up and working against those schools, colleges, and professional sports teams that use American Indian imagery as their team's mascots.

[Read more](#)

The Case Against Native American-themed Mascots and Imagery in Sports
 Joshunda Sanders
 Response: There should be no place for Native American-themed mascots, nicknames, or images in sports in a society that professes an equal love of sports and the all-American values they embody—good sportsmanship, love of country, and valor among them.

[Read more](#)

Native People are Nobody's Mascot: Getting Rid of Native Mascots is a Question of Ethics
 John Waukechon
 Response: The use of Native American names and symbols as mascot for sports teams in the United States has been a source of great contention between those who believe that the practice is disrespectful to Native peoples and those who believe that using those names and symbols somehow honors them.

[Read more](#)

RELEVANT PRIMARY SOURCES

RELATED RESOURCES

American Indian Imagery in Sports and the Public Imagination
 Ellen Slausowsky
 From Elizabeth Delaney Hoffman's *American Indians and Popular Culture*, essay discusses American Indian imagery in the marketing of sport teams and in U.S. popular culture.

[Read more](#)

Website Information	Courses	Courses	Contact
Terms of Use Privacy Policy MARC Records About	Multiproduct Home Page American Government American History Daily Life through History Health and Wellness Issues Modern Genocide Pop Culture Universe	The African American Experience The American Indian Experience The Latino American Experience World at War World Geography World History: Ancient and Medieval Eras World History: The Modern Era World Religions	Customer Support Help

Staff Edition

This link leads to the log-in page for the Staff Edition of the database, which provides such resources as Research List creation, Account Information, and User Preferences. See **Log-In Process** instructions above.

Help

This section provides a number of tools to make using the database easier for students and instructors.

Logout

Automatically logs a user out of the database.

Switch Courses

If a subscription includes more than one ABC-CLIO database, this feature allows the user to switch easily to another of ABC-CLIO's Academic Courses—American History, American Government, World Geography, World History: The Modern Era, World History: Ancient and Medieval Eras, World Religions, World at War: Understanding Conflict and Society, Issues: Understanding Controversy and Society, Health and Wellness, Daily Life through History, Modern Genocide, Pop Culture Universe, African American Experience, Latino American Experience, American Indian Experience—without logging out. Additionally, links to subscribed databases appear in the footer of each page.

Search

This feature offers a text search of the database's contents.

Advanced Search

Click here to access such advanced search options as filtering and searching across multiple databases. [See **Advanced Search**]

RESEARCH & STUDY CENTER

Browse Time Periods

The Browse Time Periods feature allows users to select database topics chronologically. Use the arrows located next to each topic to open and close each Time Period. Click to get to the Topic Center.

Research Lists

Research Lists provide a way for instructors to group relevant entries together for easy study. [See below for information on how to create **Research Lists**.]

Roundtable Topic

In the Roundtable Topic, scholars and other industry experts introduce and provide responses for relevant essential questions to each Course.

Relevant Primary Sources

For each Roundtable Topic, we will select and feature two primary sources that are essential to study of the topic.

Related Resources

This section provides journal articles and other entries that will aid in the study of the Roundtable Topic.

Terms of Use

States and clarifies the database's legal terms of use and copyright rules.

Privacy Policy

This section provides information about ABC-CLIO's privacy policy. ABC-CLIO is committed to protecting the privacy of visitors to its databases. Personally identifiable information is not collected unless willingly provided by database visitors. ABC-CLIO requests that students under the age of 13 ask their parents or teachers for approval before sending any personally identifiable information.

MARC Records

This link leads to a page with downloadable MARC records for ABC-CLIO databases. Select the appropriate products and click the **Get MARC Records** button.

About

This section provides information about ABC-CLIO, a publisher of educational and reference products, as well as information on the editorial team behind the database.

Courses

Quick access to subscribed ABC-CLIO databases and the Multiproduct Homepage.

Customer Support

Quick access to contact information for technical support or customer questions.

Help

Quick access to the Help section.

TOPIC CENTERS

American Indian Experience is a broad subject area that lends itself to many topics for exploration. Browsing through Time Periods allows users in-depth investigation into a theme. Select a general topic area by clicking on it from the list on the Home Page. Clicking on a title takes the user to the **Topic Center**. The navigation bar on the left-hand side comprises topic-specific curriculum and reference content. The majority of Topics follow the format outlined immediately below. Note: If a category contains no content for that particular article, the category will not appear as a navigation option.



THE AMERICAN INDIAN EXPERIENCE

THE AMERICAN MOSAIC

ABC CLIO (INTERNAL USE ONLY) Do not modify this account.
Staff Edition | [HELP](#) | [LOGOUT](#)

ADVANCED SEARCH

[Save](#) [Email](#) [Print](#) [Cite](#)

Home / Early Native Societies, Precontact-250

TOPIC CENTER: EARLY NATIVE SOCIETIES, PRECONTACT-250

[Listen](#) [Translate](#) [bing](#)



[Click to Enlarge](#)

The origins of Native Americans and ancient civilizations in the Americas have long been debated by scholars. Recent scientific research appears to support the long-standing theory that ancient settlers migrated from the region of Siberia in Northern Asia to the Americas thousands of years ago by crossing the Bering Land Bridge, a landmass that once connected Siberia and present-day Alaska. However, the question of origin has also been deeply explored in Native American folklore. Based on these stories and beliefs that have been passed down from generation to generation, many Native Americans assert that their ancestors have always lived in the Americas. Similarly, debate also surrounds the popular theory that the Olmec, the oldest known civilization in Mesoamerica, served as a "mother" culture, or a cultural foundation, for later civilizations that emerged in the region.

Origin Debate

Over time, archeologists, geneticists, historians, and scholars of other fields have put forth various hypotheses for the possible origins of Native American populations. One theory that has gained prominence among the scientific community since the 1930s is the Bering Strait Theory, which postulates that people from Northern Asia, specifically the region of Siberia, migrated to the Americas and gradually spread throughout the continent. This mass migration was made possible by crossing the Bering Land Bridge, which later disappeared due to rising sea levels. Recent genetic studies that found links between modern and ancient Siberian populations and Native Americans seem to support this theory. However, although the core ideas behind the Bering Land Bridge theory are accepted by many scientists, there is contention as to when exactly such migrations occurred (archaeological evidence suggests that human settlement existed in the Americas at least 15,000 years ago) and whether migration occurred through one or multiple waves.

Another element of the origin debate is the consideration of Native American folklore alongside scientific research. Rich and diverse, creation stories are a form of oral literature, or stories that have been passed down from generation to generation through spoken rather than written means, that describe the creation of Earth and the origins of Native American ancestors. Such stories continue to be preserved within Native American communities. Consequently, a number of Native American tribes have disagreed with the Bering Land Bridge theory because it goes against traditional beliefs that their ancestors originated in the Americas.

BROWSE TIME PERIODS

Change Time Period

EARLY NATIVE AMERICA, PRECONTACT-1527

[Early Native Societies, Precontact-250](#)

Development of Regional Cultures, 250-1527

Early Contact Period, 985-1490

COURSE COMPANION

Olmec Contributions to Mesoamerican Civilization

REFERENCE LIBRARY

General Resources

Reference Articles (7)

Glossary Terms (1)

CLIOview

Media

Photos & Illustrations (9)

Maps (1)

Documents

Cultural Documents (1)

LIBRARY

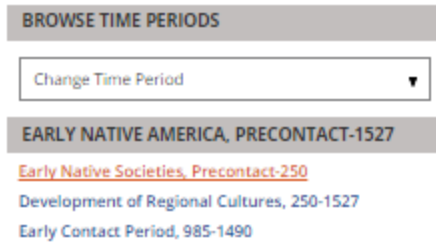
[Link to Additional Resources \(474\)](#)

Topic Center Overview

The Overview serves as an introduction to the chosen Topic, establishing key terms, concepts, and themes. The purpose of the Overview is to provide a "big picture" perspective of a particular topic. This broad essay sets the stage for students to be able to understand the topic in greater detail through reference entries and other resources available in the Topic Center. Links within the Overview text itself connect relevant terms to additional information.

Browse Time Period

When users land on a Topic Center page, the text link for the selected topic will appear in orange. Click on the Change Time Period link to go to another Time Period.



COURSE COMPANION

The Course Companion section houses the core instruction on a topic. Click on the arrows to access an **Overview** essay.

JOURNAL ARTICLES

Journal Articles comprise peer-reviewed essays on long-standing and vitally important questions on the subject matter of each course. This section is driven by three goals: (1) to provide informative, thesis-driven, and peer-reviewed essays from multiple perspectives on topics that are mainstays of community college and undergraduate paper assignments; (2) to expose students to 21st-century skills by presenting a spectrum of ideas, displaying the complexity of the issues and enabling students to apply information literacy skills to evaluate the merits of the arguments; and (3) to model effective essay writing.

REFERENCE LIBRARY

The Reference Library contains the numerous reference items students need to better understand the topic. All of the material in this section has been carefully curated by scholars and subject experts and includes links to information essential to each Topic. Research consists of the following sections:

General Resources

Links in the General Resources section are organized into the following categories: Reference Articles, Biographies, Facts & Figures, and Glossary Terms. The carefully selected links provide supporting information germane to the Topic.

Media

Here you will find links to Photos & Illustrations, Maps, Flags, Video, Audio, and other media. These links add additional visual and aural components to the Topic.

Documents

Documents include links to primary source documents in the American Indian Experience database that will help broaden the user's understanding of the topic.

Library

Click on the link to Additional Resources to access the vast library of reference entries related to the specific Topic Center that you are at.

CLIOVIEW

The CLIOview feature allows for easy comparison of state information. Users may select one or more states to compare using up to three categories of statistical and political data for American Indians, including population, voter turnout, and median household income, among many others.

1. Click on the **CLIOview** link under the **Reference Library** section.
2. Select states from the **States** list on the left by clicking on one or more state names. (Use the Shift key to select an alphabetical block of states, or the Control key [Command for Macintosh users] to select numerous states not in an alphabetical block.) Add to the **Selected States** list on the right by clicking on **Add**. Similarly, states may be removed from the list on the left by clicking on the state name and clicking on **Remove**. **Add All** and **Remove All** will add or remove all items from a list, regardless of selections made. Click **Submit** when all desired selections have been made.
3. Selected states will display in an alphabetical list. From the drop-down menus above this list, choose up to three categories of statistical and political data to use for comparison. Click **Submit**.
4. States and their specific statistical and political data will appear in an alphabetical list. This list can be sorted by any of the data categories selected.
5. To change the data categories, select another category from one of the drop-down menus and click **Submit**.

Results can be printed, organized by either state or category. Click one of these options from the **Print Display Options** and click **Print Page** to print information. Results may also be organized and viewed in graph format (bar graph, line graph, and pie chart). Click on **Graph Results** to make graph selections.

TOOLS

Solutions databases employ various tools to help students navigate through and make the best use of our content:



Save

Clicking on the Save icon on the top, right-hand portion of your screen allows users to save a PDF file to the Cloud using one of two options: Google Drive or Dropbox. Users must have an account to these services in order to save files to them. Certain browsers may not support this functionality; if this is the case, the save button will be grayed out.

Email

Click on this icon on the top, right-hand portion of any page to email content from that page.

Print

The print icon is located next to the Email icon and allows users to print the main window of each page.

Cite

The Cite icon shows users the three most common forms of citation for the article being referenced: MLA, Chicago, and APA. Users are also able to export the entry to either EasyBib or RefWorks citation creators.

ReadSpeaker (Listen)

ReadSpeaker allows text in the database to be read out loud. For more information about this function, see the ReadSpeaker/Translation tool tab in the Help menu.

Translate

Clicking on the Translate button will translate the text on the page to one of 10 languages. Users can also click on a language with the ReadSpeaker function to have it read back in that language.

SEARCH

Advanced Search

Whether you are beginning a significant research project or verifying a few facts, the Advanced Search function, located in the top, right-hand portion of every page, is a good place to start. By choosing one or a combination of criteria, then clicking the **SEARCH** button, users will have instant access to targeted results taken from thousands of resources. To search by text, enter a word or phrase into the Site Search field and click the SEARCH button. To narrow the search, select a specific category or categories from either the Reference Library or the Topic Center or both.

Advanced Search

SEARCH

Limit your search further by using the options below. You can also [search across all courses](#).

[Clear All](#)

[Search Tips](#)

REFERENCE LIBRARY

- General Resources**
 - Reference Articles
 - Biographies
 - Timelines
 - Facts & Figures
 - Glossary Terms
- Media**
 - Photos & Illustrations
 - Political Cartoons, Posters & Document Images
 - Video
 - Maps
- Documents**
 - Speeches
 - Political, Government & Court Documents
 - Cultural Documents
 - Letters & Narratives
 - Newspapers & Magazines
 - Quotes

TOPIC CENTER

- Early Native America, Precontact-1527**
 - Early Native Societies, Precontact-250
 - Development of Regional Cultures, 250-1527
 - Early Contact Period, 985-1490
- Early Colonial Era, 1490-1664**
 - Spanish Colonies, 1490-1610
 - French Colonies, 1524-1660
 - Dutch and English Colonies, 1602-1664
- Trade and Destruction of Native Economies, 1664-1754**
 - European Expansion and Native Resistance, 1664-1720
 - Mississippi Valley Expansion, 1713-1754
- War and Revolution, 1754-1810**
 - Colonial Crisis, 1754-1768
 - The Revolutionary Period, 1771-1783
- Western Expansion and Removal, 1800-1851**
 - Native Life in the New Republic, 1800-1821
 - Jacksonian Indian Policy, 1818-1832
 - Removal to Indian Territory, 1832-1851
- Battle for the Great Plains, 1851-1877**
 - Treaty of Fort Laramie and Grant's Peace, 1851-1868
 - Plains Culture Upended by Warfare, 1863-1871
 - Reconstruction, 1865-1877
- Assimilation and Allotment, 1878-1928**
 - Indianess Confronts Conformity, 1878-1887
 - Reservations and Resistance, 1887-1928
- Great Depression and World War II, 1929-1945**
 - Indian New Deal, 1934-1941
 - Supporting the War Effort, 1941-1945
- Termination and Urbanization, 1945-1968**
 - Federal Termination Policy, 1945-1953
 - Urban Migration, 1953-1968
- Indian Activism and Self-Determination, 1968-1988**
 - Expanding Civil Rights, 1968-1977
 - Taking a Stand, 1975-1984
 - Regaining Ground, 1980-1988
- Modern Native Nations, 1988-Present**
 - Reclamation of Native Identity, 1988-2000
 - Affirming Tribal Sovereignty, 2000-Present

Search Results

Search results are grouped into the Reference Library or the Topic Center. Clicking on the Topic Center will give users a wider view of the search term, including contextual information, while the Reference Library provides more targeted information. Search results can be sorted by category, relevance, or alphabetical order. To further narrow your search, you can use the **Filter** option. To do this, check the categories that are of interest and click on Filter.

Users also have the option of searching across ABC-CLIO databases that they subscribe to by clicking on the **Search across All Courses** link.

Search Results
Your search for **battle of little bighorn**
returned **45** results.

Filter Results By:
FILTER

GENERAL RESOURCES

- Reference Articles (12)
- Biographies (10)
- Timelines (3)
- Facts & Figures (1)

MEDIA

- Photos & Illustrations (14)

DOCUMENTS

- Cultural Documents (1)
- Quotes (2)

FILTER

Home / Advanced Search

Search History ▼

◀ PREV 1 NEXT ▶

REFERENCE LIBRARY (43) TOPIC CENTER (2)

Sort Results by: [Relevance](#) | [Category](#) | [Title](#)

Results per page: 10 | 20 | 50 | 100

1 Little Bighorn, Battle of the

The Battle of the Little Bighorn, which took place in southeastern Montana on June 25, 1876, is one of the best-known, most studied, and most controversial episodes in American history.

Reference Articles

2 Gall

Gall was a skilled, resolute warrior who figured prominently in the Indian victory at the Battle of the Little Bighorn.

Biographies

3 Two Moon: Account of the Battle of the Little Bighorn (1876)

The Cheyenne chief Two Moon related this account of the Battle of the Little Bighorn, when Lt. Col. George Armstrong Custer and about 250 of his men were massacred by the Sioux and their allies in Montana.

Cultural Documents

4 Two Moon: quote on counting the dead after the Battle of the Little Bighorn

Two Moon's 1898 quote on counting the dead after the Battle of the Little Bighorn.

Quotes

HELP

The Help section provides access to various resources to make the database easier for students and instructors.

FAQ

Lists the most frequently asked questions users have about the database.

Tech Notes

Gives information on system requirements, plug-in updates, and downloads.

ReadSpeaker

Provides details regarding the use of the ReadSpeaker function.

Contact Us

Gives contact information for ABC-CLIO Customer Service and Tech Support.

User Guide

Helps users learn how to use and stay current with the database.

Ask the Cybrarian

The Ask the Cybrarian tool is an online guidance source that provides reference information, search help, and support via e-mail. If several reference searches have not yielded the answers you need, you may want to try the Ask the Cybrarian tool. Questions are submitted in the submission box and then sent to the Cybrarian, who will respond by e-mail to the sender, usually within one to three days.

Cybrarian Q&A

Frequently asked questions about the Cybrarian and their answers are posted for quick reference.

Shortcuts & Logos

This page provides directions to add a shortcut to ABC-CLIO's databases onto a desktop or to add hyperlinked logos for ABC-CLIO's Social Studies Databases onto a web page.

STAFF EDITION TOOLS

The following Tools are available on the Staff Edition only (with staff access code).

Research Lists

Staff users have the option to add any reference item to a research list. Research lists may be posted for students to view, or saved for later. They may also be edited or deleted at any time.

Creating a List

1. From within any entry in the database, click **Add to Research List**. This will take you to the Research Lists Tool page.
2. From this screen, you will have the option of adding the entry to a new research list or to an existing research list. Click **Add to a New Research List** to begin a new list.

You will see the item in a list along with step-by-step instructions for compiling the list, adding comments, naming the list, adding you name, and finalizing the list. Click **Continue Research** at the top of the screen to add more items to this list.

You can change the order of the items or delete an item by editing the number selected for the item or checking **Delete**.

Any **Comments** you make will be visible to all users on the account, and instructions related specifically to that list can be given to students.

The Name you select for the research list should be as descriptive as possible as it will become the link that students use to access the list. The name can include class periods, subject matter, etc.

Your **Name** will appear next to the list for all users. Users will also be able to sort by this feature for quick access to all the lists that a particular person has created. To sort by last name, be sure to enter your name with last name first (i.e., Jones, Ms. Brenda).

You will have the option to **Delete List**, **Save for Later**, or **Save and Post**. Clicking **Delete List** will permanently delete the list from the database.

Click **Save for Later** to keep a record of this list for yourself only. You will be asked for a password so only you will be able to access this list for editing at a later date. Type in a password, verify the same password, and click **Save for Later**.

If you would like to post the list right away, click **Save and Post** to post this list for all users on your account. Choose an end date. (The research list will remain visible on the student access version of the database until the date chosen, at which point it will automatically be unposted. The list will remain available on the staff access version for editing.) Enter a password and verify the password. This password allows only you to edit this research list. Click **Save and Post** to post this list to the student access version of the database.

Once posted, the research list will appear to all student access users on your account under the Research Lists tab in the main navigation bar.

Editing an Existing List

1. Click on **Research Lists** on the left side of the Tools page.
2. A list of all research lists created on your account will display. To edit a research list that you have created, click the **Edit** button next to that list.
3. Enter the password you selected when creating the research list and click **Submit**.

You will then be able to edit according to the steps under **Creating a List**, above.

Account Information

Displays all database information specific to an account, including name of database, name of database administrator, expiration date, staff access code, student access code, and ABC-CLIO customer service information.

Update Preferences

This feature allows the user to change the following interface options, if desired: primary citation format (either APA, Chicago, or MLA); and the number of search results that will appear on the page (10, 20, 50, or 100).